

MONITORING AND EVALUATION (M&E) AND ECONOMICS OFFICER

Reports to: Monitoring and Evaluation and Economics Director

Roles and Responsibilities

- Assist in the development, management, implementation, and updating of the overall M&E strategy for MCA Morocco, including the M&E Plan¹, under the guidance of the M&E and Economics Director and in collaboration with MCC M&E Leads and other MCA Morocco and MCC staff as relevant. Support the development of an M&E Manual and ensure compliance by relevant stakeholders. Collaborate with MCA Morocco counterparts to ensure that necessary considerations are incorporated into M&E and economics activities, including the appropriate level of disaggregation for indicators in the M&E Plan.
- Regularly liaise with sector and implementation staff to keep abreast of the status of implementation including changes to project design, scope, work plans, and timelines and identify any necessary adjustments to M&E activities or the economic and beneficiary analysis as a result.
- Support modifications and updates to the cost-benefit analysis including Economic Rate of Return (ERR) calculations and beneficiary analysis, in accordance with MCC guidelines. Collaborate with MCC counterparts to monitor key assumptions and risks included in the cost-benefit analysis and respond to requests for information.
- Assist in the management of M&E data collection, including but not limited to reviewing and/or designing surveys, implementing data collection and quality protocols, auditing data collection by MCA Morocco contractors, and managing data entry.
- Regularly review M&E data with appropriate decision makers to ensure that projects are reaching their targets and objectives and, if necessary, that timely corrective actions are implemented.
- Participate in the monitoring of the project components through site visits, review of project reports and review of secondary data. Participate in the planning and execution of annual project reviews.
- Work with the MCC and stakeholders to implement independent evaluations, and develop additional qualitative and quantitative evaluations.
- Assist in setting up and managing the MCA Morocco Management Information System (MIS), including all related activities such as data collection, data entry, data analysis, and reporting.
- Support quarterly reporting to MCC as established in the M&E Plan. Assist in the preparation and publication of periodic reports including, but not limited to, monitoring and evaluation reports, quarterly and annual reports, budgets, implementation reports from project managers and implementing entities, procurement reports, and others as defined in the implementation procedures.
- Serve as a liaison to Implementing Entities and other relevant stakeholders, including gathering necessary information and data from them and training them on the M&E plan and associated requirements. Assist in disseminating relevant information to the GoM, civil society, the private sector and the donor community.
- Develop terms of reference for procurement of surveys and other studies related to the M&E Plan and other relevant M&E processes.
- Organize and/or provide input to and support for trainings on M&E and economics for MCA Morocco and implementing entity staff, local organizations and primary stakeholders with a view of developing local M&E capacity.
- Perform all other duties and exercise all other powers as assigned by the M&E and Economics Director.

¹ The M&E Plan will be developed in accordance with MCC's Policy for Monitoring and Evaluation of Compacts and Threshold Programs.

Qualifications and Experience

- A Master's degree in economics, statistics or a related field with a significant quantitative component.
- Approximately five (5) or more years of experience managing data collection and conducting analysis of projects.
- Excellent organizational skills related to data and document management and to managing a variety of tasks and demands to meet deadlines in a responsible and flexible manner.
- Ability to work in teams, with multiple stakeholders under competing time pressures.
- An understanding of economic development in Morocco.
- Strong experience with statistical software (such as STATA or SPSS), Word, Excel, and PowerPoint.
- Experience with original data gathering and analysis.
- Experience managing household or firm surveys in Morocco strongly preferred.
- Demonstrated ability to provide independent analysis and interpretation of performance data using methods in economics, policy analysis, and/or statistics preferred.
- Demonstrated knowledge of or experience working in the education and/or land sectors preferred.
- Experience in M&E system design and management preferred.
- Experience preparing Terms of Reference and/or managing contracts preferred.
- Experience preparing reports for technical and non-technical audiences.
- Excellent written and verbal communication skills in Arabic and French required. Proficiency in English desired but not required.